

Headstart

Course Name	Cost	Time	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Module 1 - Getting Started	\$220.00	09:00 am - 12:30 pm				Tue 19						Tue 25		
Module 2 - Sales Orders	\$220.00	01:30 pm - 05:00 pm				Tue 19						Tue 25		
Module 3 - Purchasing and Stock Costs	\$220.00	09:00 am - 12:30 pm				Wed 20						Wed 26		
Module 4 - Maintaining Stock	\$220.00	01:30 pm - 05:00 pm				Wed 20						Wed 26		
Module 5 - Payables, Receivables and Bank Rec	\$220.00	09:00 am - 12:30 pm				Thu 21						Thu 27		
Module 6 - General Ledger and End of Period	\$220.00	01:30 pm - 05:00 pm				Thu 21						Thu 27		



Manuals: Comprehensive training manuals provided
Discount: Early-Bird discounts available for early bookings
Course Fees: All course fees payable in advance
Course Outlines: www.k-c.com.au/training-courses

Bookings: Contact us on 1300 857 464 or training@k-c.com.au
Course Location: Training Choice, Canberra
Refreshments: Tea and Coffee facilities provided