



Get your orders shipped in record time, and be certain that the right stock is going out the door.

If you worry about sending the right products to the right customers, [Scan & Dispatch](#) will eliminate errors and reduce the time you spend managing orders.

[Scan & Dispatch](#) is an add-on for MYOB EXO that lets you use a barcode scanner to control your packing, and makes sure that you deliver exactly what you've promised to every customer.

[Scan & Dispatch](#) makes your warehouse run better by:

- stopping the wrong stock getting dispatched
- letting you dispatch orders faster
- reducing manual data entry, and
- cutting out the paperwork.

It also lets you prioritise shipments by (amongst others) due date or courier. It even lets you push orders for priority customers to the front of the queue.

Seamless integration with MYOB EXO

[Scan & Dispatch](#) is installed on a terminal in your warehouse, and works directly with your existing MYOB EXO data and orders. There's no need to synchronise or copy data between systems.

A simple, secure workflow

As normal, orders flow into MYOB EXO from sales reps,

points of sale, Dealers Online* or phone orders. You can set-up rules in [Scan & Dispatch](#) to prioritise these orders automatically. Once stock for these orders has been picked and brought to the packing area, packing staff can sort and select orders for immediate packing and dispatch.

Once an order is selected for packing, you scan and verify each item. [Scan & Dispatch](#) tells you if it's the right item and the right quantity and moves on to the next item on the order to be packed – there's no need to hit enter, just keep scanning and move on.

Once all the stock for the order has been scanned, the order goes green on the screen, all documents are printed, and the order is ready to go out the door. If there are any issues with the order it's marked red, notes can be entered, and it's automatically routed to the warehouse supervisor for review.

Connecting a large-format screen to the [Scan & Dispatch](#) terminal is recommended, as it allows packing staff to see their progress from some distance.

* [Dealers Online](#) is an on-line ordering system and customer portal developed for MYOB EXO. Contact us to find out more about it.

Manage orders more efficiently

Using [Scan & Dispatch's](#) customisable prioritisation rules, you can decide which important orders should be dealt with first, and you can trust that it will happen.

Unusual stock items like kits, high-value serialised items or high-volume bulk products are easily handled by [Scan & Dispatch](#). Rules and conditions can be configured right

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down to a stock item level, which allows you fine control that manual checking wouldn't allow.

Scan & Dispatch also lets you choose to release part of an order, or wait until the order is complete before you supply.

Save time and paper

The default process of finding and printing an order, checking and marking each item against a sheet, and re-entering and re-printing documentation is reduced down to a single scan for each item. In the case of multiples of one stock item, you simply scan one and then enter the total quantity – no need to scan each one.

Reduce errors and product returns

As there is no manual transfer of information, you have absolute verification that the right goods are going out the door. Serial number scanning and recording can be enabled on individual items.

You also know that the entire order has been packed, as each item needs to be scanned before **Scan & Dispatch** will move on to the next one.

With **Scan & Dispatch** it's right the first time, and incorrect orders don't come back to bite you.

Well built software

Scan & Dispatch has been built by Kilimanjaro Consulting for our MYOB EXO clients. This means it's tightly integrated with your existing systems and is supported by people who understand your business – not just the technology.

Although integrated with MYOB EXO, you do not require additional MYOB EXO licences to run it.

Recently Added Features

The product has progressed into more than just a tool for dispatching stock. It now provides some basic warehouse management facilities and a range of new functionality:

- Supports serial numbered and batch tracked items
- Extended search capabilities
- Ability to track who picked, packed and checked the order
- Order status can now be tracked through the dispatch process
- Supports multi-stock location environments
- Bin code visibility
- Colour-coded special instructions

Where to from here?

If you'd like to find out more about **Scan & Dispatch**, get an estimate of implementation costs for your business or are interested in a walk-through by one of our consultants please get in touch:

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